

Position proposed under the Organisation M&E – Planning, Monitoring, Evaluation and learning (PMEL)

Name of the Position	M&E Manager
Number of Position	1
Tenure	2 years (renewable)
Salary	Commensurate with experience
Location	CRISP Central office
Prior experience required	<ul style="list-style-type: none"> • Minimum of 4-5 years of full-time relevant experience in PMEL, Results Based Management, with demonstrated expertise in TOC development, TOC-based MEL planning, designing, implementation of small and large evaluations, and the use of both traditional and innovative evaluation methods. • Technical Skills: Proficiency in developing and using MEL frameworks, MEL plans, data collection, analysis, and visualization tools. • Communication: Strong written and verbal communication skills, with the ability to present complex information clearly and effectively to diverse audiences. • Project Management: Proven ability to manage multiple tasks and projects simultaneously, with attention to detail and a focus on results • Proficiency with Statistical software – STATA, R, Python preferred.
Job Description	<p>Capacity Strengthening and Training (30%):</p> <ul style="list-style-type: none"> - Organize and facilitate training sessions and workshops on MEL planning and evidence gathering, analysis, synthesis and data visualization techniques for CRISP staff. - Offer ongoing technical support and capacity strengthening to program and vertical teams to enhance their PMEL capabilities. - Support Community of Practice to foster cross-team learning and knowledge sharing. - Provide trainings for PMEL capacity strengthening. <p>Data and Evidence Gathering (20%):</p> <ul style="list-style-type: none"> - Assist teams in aligning action plans with appropriate planning/ results framework. Responsible for working closely with IT & MIS team for data monitoring and tracking.

	<ul style="list-style-type: none"> - Developing methodology, sampling design, timing, collection, analysis, and reporting for the use of data and evidence to inform programmatic decisions and improve the effectiveness of CRISP’s initiatives. - Ensure the best use of traditional, mixed methods, and complexity-aware evaluation approaches in evidence gathering practices. - Collaborate with program teams to synthesize and present data in a way that supports strategic decision-making - Support teams in data quality assurance. <p>Theory of Change and MEL Plan Development (30%):</p> <ul style="list-style-type: none"> - Support teams in developing and implementing TOCs: Support the development, refinement, and implementation of robust Theories of Change (TOC) for CRISP’s programs and projects, ensuring they are evidence-based and aligned with CRISP’s strategic goals - Assist in the creation of comprehensive MEL Plans that include – e.g., traditional, mixed methods approaches. - Helping determine performance and impact indicators and targets - Providing support to proposal development for M&E components <p>MEL Standards and guidance (20%):</p> <ul style="list-style-type: none"> - Contribute to the development of CRISP’s MEL standards, guidelines, best practices ensuring consistency across the organisation. - Lead and assist in the creation of resources and training materials that support the implementation of MEL standards, including the use of evidence gathering methods. - Setting and updating organization-wide standards for TOC and MEL practices based on lessons learned.
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Interested candidates may share their updated CV along with a Cover letter to - Email id: admin@crispindia.net

Last date of submission: 7th February, 2025

Please note that incomplete applications will not be accepted.